Manistee County, Michigan

Audit Report

For the Year Ended March 31, 2006

Auditing Procedures Report  Issued under P.A. 2 of 1968, as amended.					
Local Government Type Local Government Name		County	iatoo		
City Township Village Other Springdale Township  Audit Date Ocinion Date Date Accountant Report Subm		man.	istee		
3/31/06 9/29/06 10/02/06					
We have audited the financial statements of this local unit of government and rendered accordance with the Statements of the Governmental Accounting Standards Board Financial Statements for Counties and Local Units of Government in Michigan by the Michigan Board Financial Statements for Counties and Local Units of Government in Michigan by the Michigan Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government and rendered accordance with the Statements of the Governmental Accounting Standards Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government in Michigan Board Financial Statements for Counties and Local Units of Government In Michigan Board Financial Statements for Counties and Local Units of Government In Michigan Board Financial Statements for Counties and Local Units of Government In Michigan Board Financial Statements for Counties and Local Units of Government In Michigan Board Financial Statement Fi	(GASB) and th	ie <i>Uniform F</i>	Reporting Format for		
We affirm that:					
1. We have complied with the Bulletin for the Audits of Local Units of Government in Mi	chigan as revise	ed.			
2. We are certified public accountants registered to practice in Michigan.					
We further affirm the following. "Yes" responses have been disclosed in the financial state comments and recommendations	ements, includir	ng the notes,	or in the report of		
You must check the applicable box for each item below.					
Yes No 1. Certain component units/funds/agencies of the local unit are exc	duded from the	financial stat	tements.		
Yes No 2. There are accumulated deficits in one or more of this unit's u	nreserved fund	balances/reta	ained earnings (P.A.		
Yes No 3. There are instances of non-compliance with the Uniform Accamended).	ounting and Bu	idgeting Act	(P.A. 2 of 1968, as		
Yes No 4. The local unit has violated the conditions of either an order requirements, or an order issued under the Emergency Municipal		the Municipa	l Finance Act or its		
Yes No 5. The local unit holds deposits/investments which do not complete as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 129.91]	-	requirement	s. (P.A. 20 of 1943,		
Yes No 6. The local unit has been delinquent in distributing tax revenues the	nat were collecte	ed for anothe	r taxing unit.		
Yes No 7. The local unit has violated the Constitutional requirement (Art pension benefits (normal costs) in the current year. If the plan credits are more than the normal cost requirement, no contribution	is more than 1	00% funded	and the overfunding		
Yes No 8. The local unit uses credit cards and has not adopted an approximation (MCL 129.241).	olicable policy a	as required b	by P.A. 266 of 1995		
Yes No 9. The local unit has not adopted an investment policy as required	by P.A. 196 of	1997 (MCL 1	29.95).		
We have enclosed the following:	Enclosed	To Be Forwarde	Not ed Required		
The letter of comments and recommendations.	X				
Reports on individual federal financial assistance programs (program audits).			X		
Single Audit Reports (ASLGU).  TÜBİN & CO., P.C.  400 E. EİĞHTH ST.			X		
Certified Public Accountant (Firm Name) TRAVERSE CITY, MI 49686-2668 231-947-0151					
Street Address City State ZIP					
Accountant Signature away 1 Daul		Date 9	-30-06		

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**INTRODUCTORY SECTION** 

#### Comments and Recommendations

We have audited the basic financial statements and the individual fund financial statements of Springdale Township, Manistee County, for the year ended March 31, 2006 and have issued our report thereon. As part of our examination, we made a study and evaluation of the Township's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Township's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole

Our study and evaluation made for the limited purpose described above would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal control of Springdale Township taken as a whole.

As a result of our examination, we respectfully submit the following comments and recommendations.

#### General

The records were maintained in good order by your present Clerk and Treasurer. Recorded revenues were deposited timely and intact, journals and ledgers were properly posted, Board minutes were maintained in proper order, and supporting documents and follow-up procedures appeared to be in good order.

#### **Budgets and Procedures**

The Township prepared and adopted a budget for its General Fund. We noted that two cost centers of the General Fund exceeded their expenditures budget without formal amendment by the Board. See Note 2 of the Notes to the Financial Statements.

#### Property Tax Administration Fees

A 1% Property Tax Administration Fee is authorized by statute to offset such property tax administration costs as assessing, collecting and the review and appeal process. Fee collections may be used for no other purpose. Springdale Township levied this fee on its 2005 property taxes. The Township complied with statutory provisions as its administration expenses exceeded fee collections by \$6,653 for the audit year.

#### Property Tax Collections

- 1. 2005 property taxes collected were distributed to taxing units prior to the end of the fiscal year.
- 2. This function was appropriately handled by the Treasurer
- 3. Schedule 3 reflects the amount levied, collected and returned delinquent for the 2005 property tax levy.

#### Comments and Recommendations

#### Insurance and Surety Bond Coverage

Records indicate that the Township is insured through Municipal Underwriters of Michigan and has such coverage as Fire and Extended Coverage, General Liability, Workmen's Compensation, Errors and Omissions, and Crime Coverage. Board Minutes indicate that coverage was reviewed by the Board during the fiscal year. The Clerk, Treasurer, Deputy Clerk, Deputy Treasurer, Supervisor, and Caretaker have surety bond coverage.

#### Payroll Procedures

Payroll procedures and filing of payroll tax returns were handled in an excellent manner by the Township Clerk.

#### Other Data

After the completion of our audit, we will submit two (2) copies of this report to the State Department of Treasury.

We appreciate the courtesy extended our field auditor in the course of this examination. Your confidence is respected, and please contact us if any questions arise.

## Tobin & Co.

#### REPORT OF INDEPENDENT AUDITOR

To the Township Board Springdale Township Manistee County Bear Lake, MI 49614

We have audited the accompanying financial statements of the governmental activities and each major fund of Springdale Township as of and for the year ended March 31, 2006, which collectively comprise the Township's basic financial statements, as listed in the Table of Contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Springdale Township at March 31, 2006, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information required by the GASB. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Springdale Township's basic financial statements. The schedules listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the basic financial statements of Springdale Township. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

Tobin & Co., P.Ć.

Certified Public Accountants

September 29, 2006

#### SPRINGDALE TOWNSHIP MANAGEMENT'S DISCUSSION AND ANALYSIS

As the Township Board of Springdale Township, Manistee County, we offer readers of the township's financial statements this narrative overview and analysis of the financial activities of Springdale Township for the fiscal year ended March 31, 2006.

#### Financial Highlights

The assets of Springdale Township exceeded its liabilities at the close of the most recent fiscal year by \$176,065. Of this amount, \$160,099 may be used to meet the Township's ongoing ohligations to citizens and creditors.

At the end of the current fiscal year, unreserved fund balance for the general fund was 144% of total general fund expenditures.

#### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Springdale Township's basic financial statements. The Township's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information, in addition to the basic financial statements themselves.

#### 1. Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-section business.

The statement of net assets presents information on all of the Township's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Township's financial position is improving or deteriorating.

The statement of activities presents information showing how the Township's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related eash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in eash flows in future fiscal periods (e.g., uncollected taxes, earned but unused credits, and used but not paid expenses).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Township include: General Government, Public Safety, Public Works, and Recreation and Culture. The Township has no husiness-type activities.

#### 2. Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Springdale Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Springdale Township are categorized as governmental funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions

Springdale Township maintains one individual governmental fund. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, considered to be a major fund. All Township government activities are included in this fund.

The Township adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Fiduciary funds**. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial resources because the resources of those funds are not available to support the Township's own programs.

The basic fiduciary fund financial statements can be found on page 13 of this report.

#### 3. Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### General Fund Analysis and Highlights

Differences between the original general fund budget and the final amended budget were minimal. Amendments increased four cost centers and total budget by \$5,450. The total dollars spent in general fund activities was \$16,719 (less) than appropriated.

For the most part, increases in expenses closely paralleled inflation and growth in the demand for services.

#### Condensed Financial Information

Condensed Financial Information	Net Assets	
	G	Sovernmental Activities
		and Total
		<u>3/31/06</u>
Current Assets		\$ 162,139
Capital Assets		15,966
Total Assets		<u> 178,105</u>
Current Liabilities		2,040
Long-term Debt		
Total Liabilities		2.040
Net Assets:		
Investment in Capital Assets		
Net of Related Debt		15,966
Unrestricted		160.099
Total Net Assets		<u>\$ 176,065</u>
	Activities	
		3/31/06
Program Revenues:		
Charges for Services		\$ 30,418
Operating Grants		2,815
General Revenues:		77.401
Property Taxes		56,491
State Shared Revenues		49,305
Other		3.029
Total Revenues		142.058
Expenses:		1.011
Legislative		1.811
General Government		48,480
Public Safety		38,966
Public Works		11.193
Recreation and Culture		3,648
Other		9.625
Total Expenses		113.723
Change in Net Assets		<u>\$ 28,335</u>

#### Capital Asset and Debt Administration

#### Capital Assets

The Township's investment in capital assets for its governmental activities as of March 31, 2006, amounts to \$15,966. This investment in capital assets includes: parcels of land, land improvements, Township Hall, Cemetery and Campground. This is the first year that the total Township's investment in capital assets has been assessed and reported. All of our government funds report capital outlays as expenditures. However, the cost of the assets is allocated over their useful lives. This fiscal year the amount by which depreciation exceeded capital outlays was \$2,562.

#### Cash Assets

At the end of the current fiscal year, the Township had \$156,844 in cash and other spendable assets. The Township is limited by State law in how it can invest these funds, and we have made no changes in our investment strategy in several years.

#### Long-term Debt

At the end of the current fiscal year, the Township had no bonded or installment debt outstanding.

#### Currently Known Facts, Decisions, or Conditions Affecting Significant Future Plans

Plans have been made and approved for the removal and construction of a new fence at the Springdale Township Cemetery; this project is in process currently.

We are also in the process of requesting a grant for the construction of a 30 x 40 storage pole building on the Springdale Township Hall grounds; this project is tabled pending the outcome of the grant request.

#### Requests for Information

This financial report is designed to provide a general overview of Springdale Township's finances for all those with an interest in the Township's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Springdale Township Clerk, Donna Humphrey. 16600 Henry Road, Thompsonville. MI 49683 or Springdale Township Treasurer, Richard Hitchingham, 17576 Moore Road, Thompsonville, MI 49683.

# Springdale Township Statement of Net Assets and Governmental Fund Balance Sheet March 31, 2006

Assets	General Fund	Adjustments (Note 4)	Statement of Net Assets
Cash Receivables	\$ 156,844 5,295	\$ - -	\$ 156,844 5,295
Capital Assets Land Other Capital Assets, Net of Depreciation		200 15,766	200 15,766
Total Assets	<u>\$ 162,139</u>	15,966	178,105
<u>Liabilities</u>			
Accounts Payable and Accruals	2,040	<del>_</del>	2,040
Total Liabilities	=	<del>-</del>	
Fund Balances/Net Assets			
Fund Balance Unrestricted	160,099	(160,099)	-
Total Fund Balances	160,099		
Total Liabilities and Fund Balances	\$ 162,139		
Net Assets Invested in Capital Assets Unrestricted		15,966 160,099	15,966 160,099
		\$ 15,966	<u>\$ 176,065</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

# Springdale Township Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balances For the Year Ended March 31, 2006

Formand thomas / Formandary	General Fund	Adjustments	Statement of
Expenditures/Expenses:	\$ 1,811	(Note 5) \$ -	Activities \$ 1,811
Legislative General Government	46,501	1,979	48,480
Public Safety	38,966	1,979	38,966
Public Works	11,193	-	11,193
Recreation and Culture	3,065	583	3,648
Unallocated	9,625	363	9,625
onanocated	9,023	<u>_</u>	9,023
Total Expenditures/Expenses	<u> 111,161</u>	2,562	113,723
Program Revenues:			
Charges for Services	30,418	-	30,418
Operating Grants and Contributions	2,815		2,815
Total Program Revenues	33,233	<del></del>	33,233
Net Program Revenues (Expenses)	(77,928)	(2,562)	(80,490)
General Revenues:			
Property Taxes	56,491	-	56,491
State Shared Revenues	49,305	-	49,305
Interest	1,896	-	1,896
Miscellaneous	1,133		1,133
Excess Revenues (Expenditures)	30,897	(2,562)	
Change in Net Assets			28,335
Fund Balance/Net Assets:			
Beginning of the Year	129,202	18,528	147,730
End of the Year	\$ 160,099	<u>\$ 15,966</u>	<u>\$ 176,065</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

# Springdale Township Statement of Fiduciary Net Assets March 31, 2006

Assets	Agen	cy Funds
Cash	<u>\$</u>	2,309
Total Assets		2,309
Liabilities		
Undistributed Taxes and Interest		2,309
Total Liabilities		2,309
Net Assets	<u>\$</u>	<u>-</u>

The Notes to the Financial Statements are an Integral Part of this Statement.

#### Notes to Financial Statements

#### March 31, 2006

#### NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Reporting Entity

Springdale Township is a general law township located in Manistee county. Population as of the 2000 census was 730, and the current taxable value is \$27,476,760.

The Township's general purpose financial statements include the accounts of all Township operations. The criteria for including organizations within the Township's reporting entity, as set forth in GASB No. 14, "The Financial Reporting Entity", includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading if data were not include.

Based on the above criteria, there are no other organizations included in these financial statements.

#### B. Basis of Presentation

The government-wide financial statements (the statement of net assets and the statement of changes in net assets) report information on all of the activities of the Township. The effect of interfund activity, within the governmental activities column, has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program and 2) operating or capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

#### Fund Financial Statements:

The Township segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

#### Governmental Funds

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The Township has presented the following governmental funds:

#### Notes to Financial Statements

#### March 31, 2006

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

General Fund – This Fund is used to account for all financial transactions not accounted for in another fund, including the general operating expenditures of the Township. Revenues are derived primarily from property taxes, state distributions or grants, and other intergovernmental revenues.

#### Fiduciary Funds

These funds are used to account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

#### C. Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net assets and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

Governmental fund and agency fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Township considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for recognition of all other Governmental Fund revenues. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

The revenues susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and intergovernmental revenues. All other governmental fund revenues are recognized when received.

#### Notes to Financial Statements

#### March 31, 2006

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### D. Budgets

The General Fund is under formal budgetary control. The budget shown in the financial statements for this fund were prepared on a basis not significantly different from the modified accrual basis used to reflect actual results and consist only of those amounts contained in the formal budgets approved and amended by the Township.

In the body of the financial statements, the Township's actual and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets for these funds were adopted to the activity or cost center level.

For budgetary purposes appropriations lapse at fiscal year end.

#### E. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental column in the government-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. Interest is capitalized during the construction period on property, plant and equipment.

Assets capitalized have an original cost of \$1,000 or more and over one year of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Land Improvements	15 – 30 years
Buildings	40 – 60 years
Building Improvements	15 – 30 years
Furniture and Fixtures	3-5 years
Equipment	3 – 5 years
Vehicles	3 – 5 years

#### F. Property Tax Procedures and Collections

Properties are assessed as of December 31, and the related property taxes become a lien the following December 1. Real property taxes are collected by the Township Treasurer through February 28 of each year. As of March 1, uncollected real property taxes are returned delinquent to, and collected by, the County Treasurer. Personal property taxes remain the responsibility of the Township Treasurer to collect. It is the policy of the Township to record the real property taxes in the year of levy.

#### Notes to Financial Statements

#### March 31, 2006

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Property Tax Procedures and Collections (continued)

During the collection period prior to March 1, the Township Treasurer makes distribution of property tax collections to the various taxing units (County, School District, etc.) as required by statute.

For the fiscal year the Township levied property taxes as follows:

		Taxable	Millage
	SEV	<u>Value</u>	Rate
General Operating	\$49,901,400	\$27,476,760	1.3366

#### G. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

- A. We noted no violations of legal provisions and/or contractual provision of various agreements related to financial matters.
- B. All funds had positive fund balances at March 31, 2006.
- C. Public Act 621 of 1978, Section 18, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended March 31, 2006, the following cost centers overexpended their budgets without formal Board amendment:

Township Board	\$ 11
Building Inspectors	\$ 479

#### Notes to Financial Statements

#### March 31, 2006

#### NOTE 3 - DEPOSITS WITH FINANCIAL INSTITUTIONS

#### A. <u>Legal Provisions for Deposits and Investments</u>

Act 20, Public Acts of 1943, as amended by Act 217, Public Acts of 1982, and Act 196, Public Acts of 1997, states that the Board, by resolution, may authorize the Treasurer to invest surplus funds as follows:

- 1. In bonds, securities, and other direct obligations of the United States or an agency or instrumentality of the United States.
- 2. In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association, or credit union complies with subsection (2).
- 3. In commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and which matures not more than 270 days after date of purchase.
- 4. Repurchase agreements consisting of instruments defined in (1) above.
- 5. In bankers' acceptances of United States Banks.
- 6. Obligations of the State of Michigan or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- 7. In mutual funds registered under the investment company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by local units of government in Michigan.

#### B. Types of Deposits and Investments

The Township had \$166,509 deposited with local banks at March 31, 2006 with a carrying value of \$159,153. Interpreting the FDIC insurance coverage of \$100,000 per demand deposit account and \$100,000 per time deposit account in each depository, the Township had no uninsured deposits at March 31, 2006.

## NOTE 4 - EXPLANATION OF CERTAIN ADJUSTMENTS BETWEEN THE GOVERNMENTAL FUND BALANCE SHEET AND THE STATEMENT OF NET ASSETS

Net capital assets of \$15,966 used in governmental activities are not financial resources and therefore are not reported in the fund.

#### Notes to Financial Statements

#### March 31, 2006

## NOTE 5 - EXPLANATION OF CERTAIN ADJUSTMENT BETWEEN THE GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES, ANC CHANGES IN FUND BALANCES AND THE STATEMENT OF ACTIVITIES

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over the estimated useful lives and reported as depreciation expense. Depreciation exceeded capital outlay by \$2,562 for the year.

#### **NOTE 6 - CAPITAL ASSETS**

Capital assets of governmental activities consisted of the following at March 31,

	_03	<u>/31/05</u>	<u>Additions</u>		Dispo- sitions		_03	3/31/06
Land and Land Improvements	\$	3,293	\$	-	\$	-	\$	3,293
Buildings and Improvements Equipment		6,739 19,462		-		-		6,739 19,462
Less Accumulated Depreciation		(10,966)		(2,562)				(13,528)
Total	\$	18,528	\$	(2,562)	\$	-	<u>\$</u>	<u> 15,966</u>

#### NOTE 7 - LONG-TERM DEBT

There is no long-term debt at March 31, 2006 and no borrowing is anticipated in the near future.

#### **NOTE 8 - INVENTORIES**

Springdale Township does not maintain a substantial inventory of supplies or materials. Purchases are normally made as needed, and the items are recorded as expenses at time of purchase.

#### NOTE 9 - PENSION PLAN

The Township has a defined contribution pension plan for its officials and eligible employees which began May 1, 1995. Total contribution is 10% of eligible payroll with one-half paid by employees through payroll withholding. Covered payroll was \$20,135 for the audit year out of a total payroll of \$47,269. Township unreimbursed contribution for the audit year was \$1,122. The Township Clerk is the plan administrator.

#### Notes to Financial Statements

#### March 31, 2006

#### NOTE 10 – ACCOUNTS/TAXES RECEIVABLE

Delinquent taxes receivable of \$5,295 in the General Fund represent 2005 real property taxes and property tax administration fees returned to the County Treasurer for collection as of March 31, 2006.

#### NOTE 11- CONTINGENT LIABILITIES

Township officials are aware of no contingent liabilities.

#### NOTE 12- PROPERTY TAX ADMINISTRATION FEES

As permitted by statute, the Township levied a 1% administration fee on all 2005 taxes. These fees may be used only to offset such property tax administration costs as assessing, collecting and the review and appeal process. For the audit year, administration costs exceeded fee collections by \$6,653.

#### NOTE 13 -COMPENSATED ABSENCES

The Township has no compensated absence obligations at March 31, 2006.

#### NOTE 14-RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the audit year the Township addressed these risks through the purchase of commercial insurance through Municipal Underwriters of Michigan. There was no significant reduction of insurance coverage from prior years nor have the amounts of any settlements exceeded insurance coverage in any of the past three fiscal years.

SUPPLEMENTAL DATA SECTION

Schedule 1 Page 1

## Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

#### General Fund

### For the Year Ended March 31, 2006

Revenues	Budgetary	Amo	ounts				ariance avorable	
<u>revenues</u>	C	Original Final				Actual		ifavorable)
Taxes:		<del></del> _						
Current Taxes	\$	36,000	\$	36,000	\$	33,187	\$	(2,813)
Delinquent Taxes	•	, -		, -		4,644		4,644
Swamp Tax		_		_		7,765		7,765
Property Tax Administration Fees and						,		,
Summer Tax Collection Fees		7,600		8,850		10,895		2,045
Licenses and Permits:		,,000		0,000		,.,		,
Building Permits		11,750		15,950		16,954		1,004
Dog Licenses		-		-		16		16
State Grants:								
State Shared Revenues		52,000		52,000		49,305		(2,695)
Metro Act		-		-		2,815		2,815
Charges for Services:						_,		_,,,,,
Healy Lake Camping Fees		12,000		12,000		10,754		(1,246)
Land Split Fees		500		500		1,560		1,060
Interest and Rents:		• • • •		* 0 -		-,		• • •
Interest		1,350		1,350		1,896		546
Rents		850		850		1,150		300
Royalties		-		-		1,022		1,022
Other:						1,022		.,
Miscellaneous		380		380		95		(285)
Wisconancous	-	500						/
Total Revenues		122,430		127,880		142,058		14.178
Expenditures								
Legislative:								
Township Board:						1,800		
Salaries and Wages		-		-		1,800		-
Other					_	11		<u>-</u>
Total		1,800		1,800		1.811		(11)
Total Legislative		1,800		1,800		1,811		<u>(11</u> )

Schedule 1 Page 2

## Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

## General Fund

## For the Year Ended March 31, 2006

	Budgetary A	A mounts		Variance Favorable	
Expenditures (Continued)	Original	Final	Actual	(Unfavorable)	
General Government:					
Township Supervisor:					
Salaries and Wages	-	-	6,000	-	
Other	<del></del>		38		
Total		7,000	6,038	962	
Assessor:					
Contractual Services	-	-	10,080	-	
Other	<del></del>		1,015	<del>-</del>	
Total	11,580	11,580	11,095	485	
Elections:					
Other	<u> </u>		513		
Total	1,750	1,750	513	1.237	
Clerk:					
Salaries and Wages	-	-	7,000	-	
Salaries and Wages - Deputy	-	-	875	-	
Other		<del>_</del>	1,412	<del>_</del>	
Total	9,900	9.900	9,287	613	
Board of Review:					
Salaries and Wages	-	-	892	-	
Other			245		
Total		1,550	1,137	413	

Schedule 1 Page 3

## Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual

## General Fund

## For the Year Ended March 31, 2006

	Budgetary Amounts			Variance Favorable
Expenditures (Continued)	Original	<u>Final</u>	Actual	(Unfavorable)
General Government (Continued):				
Treasurer:				
Salaries and Wages	-	-	7,000	-
Salaries and Wages – Deputy	-	-	600	-
Other	<del>_</del>	<u>-</u>	1,260	<del>_</del>
Total	9,600	9,600	8,860	740
Township Hall and Grounds:				
Salaries and Wages	-	_	1,283	-
Other			1,807	
Total	5,000	5,000	3,090	1,910
Cemetery:				
Salaries and Wages	_	-	1,124	-
Other	<del>-</del>		528	<del>_</del>
Total	2,700	2,900	1,652	1,248
Miscellaneous:				
Contract Services	3,000	3,000	-	3,000
Tax Roll	5,000	5.000	4,829	171
Total	8,000	8,000	4,829	3,171
Total General Government	56,530	57,280	46,501	10.779
Public Safety:				
Fire Protection:				
Contractual Services	21,000	<u>21,500</u>	21,287	213

## Statement of Revenues. Expenditures and Changes in Fund Balances - Budget and Actual

## General Fund

## For the Year Ended March 31, 2006

	Budgetary	Amounts		Variance Favorable
Expenditures (Continued)	Original	Final	Actual	(Unfavorable)
Public Safety (Continued): Building Inspectors:				
Salaries and Wages Other	<u>-</u>	<u> </u>	17,280 399	<u>-</u>
Total	13,000	17.200	17,679	(479)
Total Public Safety	34,000	38,700	38,966	(266)
Public Works: Public Utilities Roads	6,500 5,000	6,500 5,000	10,284 45	(3,784) 4,955
Land Splits	800	800	864	<u>(64</u> )
Total Public Works	12,300	12,300	11,193	1,107
Recreation and Culture: Library	300	300	300	<del>_</del>
Healy Lake Campground: Salaries and Wages Other	<u>-</u>		1,100 1,665	<u>-</u>
Total	7,000	7,000	2,765	4,235
Total Recreation and Culture	7,300	<u>7,300</u>	3,065	4,235
Other: Employee Benefits and Insurance	10,500	10,500	9,625	<u>875</u>
Total Expenditures	<u>122,430</u>	127.880	111,161	16,719
Excess Revenues (Expenditures)	<u>\$</u>	<u>\$</u>	30,897	\$ 30,897
Fund Balance – Beginning of Year			129,202	
Fund Balance – End of Year			<u>\$ 160,099</u>	

#### Schedule 2

## Springdale Township

## Statement of Changes in Assets and Liabilities

### Current Tax Collection Fund

## For the Year Ended March 31, 2006

<u>Assets</u>	Balance 3/31/05	Additions	Deductions	Balance 3/31/06
Cash	<u>\$ 727</u>	\$ 781,755	\$ 780.173	\$ 2,309
Total Assets	<u>\$ 727</u>	\$ 7.81,75 <u>5</u>	<u>\$ 780,173</u>	<u>\$ 2,309</u>
<u>Liabilities</u>				
Undistributed Taxes and Interest	<u>\$ 727</u>	\$ 781.755	\$ 780,173	\$ 2,309
Total Liabilities	<u>\$727</u>	<u>\$ 781.755</u>	<u>\$ 780,173</u>	<u>\$ 2,309</u>

## 2005 Property Tax Levy and Collections

#### For the Year Ended March 31, 2006

	Millage <u>Rate</u>	Adjusted <u>Levy</u>	Collected	Returned Delinquent
County	(1) 8.2228	\$ 225,807	\$ 198,161	\$ 27,646
State Education	6.0000	164,557	153,988	10,569
School District	19.5100	304,219	280,103	24,116
School District	22.4200	17,980	14,333	3,647
Intermediate School District	2.9589	76,360	68,072	8,288
Intermediate School District	2.1059	3,513	1,931	1,582
Community College	3.1307	5,222	2,870	2,352
Township - General	1.3366	<u>36,720</u>	31,973	4.747
Total		<u>\$ 834,378</u>	<u>\$ 751,431</u>	\$ 82,947
Percent of Levy Collected	90.06%			

(1) Includes Library, Medical Care Facility, 911, Public Transportation, Council on Aging and Jail Bond extra voted millages.

#### Schedule 4

## Springdale Township

## Statement of Revenues. Expenditures and Balance

## Property Tax Administration Fees

## For the Year Ended March 31, 2006

#### Revenues

Property Tax Administration Fees and Summer Tax Collection Fees	\$10.895
Total	10,895
Expenditures	
Assessor Board of Review Treasurer – 60%	11,095 1,137 5,316
Total	17.548
Excess (Expenditures)	\$ (6,653)